

Waycross and Ware County Development Authority
Board of Directors Meeting Minutes
August 20, 2018 at 10:00 A.M.

Members Present: Dr. William Clark, James Willis, Dr. Yolanda Rivers, John Knox, Daniel Morris, Jimmy Brown
Members Absent: Alex Cornelius
Staff: Jana Dyke, Janet Wood
Guests: DWDA Director Ed Cady, DWDA Board Member Danny Yarbrough, Hillary Stringfellow, Mainstreet Director Peggy Grady, Tourism Director Elizabeth Hill, Chamber Director Heather Markle, Coastal Pines Representative Pete Snell

I. Call to Order

The Waycross and Ware County Development Authority Board of Directors met at City Hall in Waycross on August 20, 2018. Dr. William Clark called the meeting to order at 10:00 A.M. The meeting was held after proper notice was given to the public.

II. Invocation

Mayor John Knox gave the invocation.

III. Approval of Agenda

The August 20, 2018 agenda was approved after a motion from Daniel Morris; second by Mayor Knox; unanimous vote 6-0.

IV. Approval of Minutes

The minutes from the July 21, 2018 meeting were approved as presented following a motion from James Willis; second by Jimmy Brown; unanimous vote 6-0.

V. Chairman's Report

Dr. Clark announced that Board Member Pam Hart tendered her resignation, as she has moved her residence to Florida. WWDA will work with the City of Waycross for her position replacement. He reported that he will attend the Congressional Luncheon in Macon. Dr. Clark advised everyone to mark their calendars as the September Board Meeting date has been changed to Tuesday, September 18, 2018 at 3:00 P.M. Dr. Clark also announced that Director Jana Dyke has been named to the SEDC Board of Directors.

VI. Executive Director's Report

Jana Dyke provided an update of upcoming events and activities such as Nextsite meeting on September 12, 2018 at 11:00 in the new County Annex if it is ready. WWDA will host the GARJA meeting with Stonehenge Capitol representative Jon Danger on Thursday August 23, 2018 at WWDA Headquarters at 12:00. WWDA will host a Workforce Committee Meeting on August 27, 2018. The committee will tour several local industries. This will tie in with Manufacturer's Day. WWDA is currently looking for facility to hold activities for Nationwide Manufacturer's Day event. There is an existing industry currently looking for a cooling space that is food certified and food safe. Jana advised that she attended the Rural House Prosperity Meeting. She remarked that we were the only Development Authority there that participated in evening events. Jana recently met with the owners of Flanders. They worked on information to share with site selectors. She attended the SEDC Annual Conference and was elected Alternate Vice Chair. She recently met with leadership of a local company that is planning to increase the number of employees and production amount. The Fortune 500 Project is progressing. They are moving dirt. There is an upcoming meeting at Georgia Power for allies

and others coming into town. Maria is working on a solicitation packet to be distributed there. Jana will be speaking to High School students on Friday.

VII. Finance Report

Daniel Morris led the review of the financials and went over the balances in each WWDA account. He gave the SPLOST balance report. He went over the WWDA and OADA final audit results for 2017 with no corrections or notations. He said that moving to a form lease for WWDA tenants will be beneficial. Daniel said that we can now apply for the One Georgia Grant. Daniel made a motion to accept the 2017 audit results; Dr. Rivers second; unanimous vote 6-0. Daniel made a motion to accept the financial report; Dr. Rivers second; unanimous vote 6-0.

VIII. Pending Business

- Chamber of Commerce report was given by Chamber Director Heather Markle.
- Downtown Waycross Development Authority Board Member Danny Yarbrough introduced the new DWDA Director Edward Cady.
- Mainstreet Director Peggy Grady gave the Mainstreet report.
- Tourism Director Elizabeth Hill gave the tourism report.
- Coastal Pines Technical College update was given by Pete Snell.
- Jana reported on a Solar Project.

IX. New Business

Jana stated that tenants of WWDA property need to be evaluated and a policy created to ensure they have insurance. Hillary Stringfellow advised that we should ask our insurance provider to provide WWDA minimal coverage with WWDA listed as beneficiary. More will be discussed in closed session.

Jana provided maps of the property that WWDA has recently purchased. Improvements and options for water and sewer were discussed. Once this is accomplished, WWDA will proceed with Grad Certification. Jana stated that WWDA is continuing with the One Georgia Grant and that WWDA will be responsible for only half the cost of this project. She was given the go ahead to proceed.

X. Executive Session

Daniel Morris made a motion to go into Executive Session at 11:13 A.M.; second by Jimmy Brown; unanimous decision 6-0; for:

A. For discussion of land lease and acquisition pursuant to 50-14-3(b)(1)(B)

The open meeting resumed at 11:27 A.M. following a motion from Daniel Morris to exit Executive Session; second by Dr. Rivers; 6-0 unanimous vote.

XI. Adjournment

Jimmy Brown made the motion to adjourn; James Willis second; 6-0 unanimous vote. The meeting was adjourned at 11:29 A.M.

Submitted By: Janet Wood, Executive Assistant